



Please fill in this form by printing (or typing) and fax to (505) 820-2825 or mail to us at the address listed below.

Personal Information:

First and Last Name _____

Email:

Address: _____ City _____ State _____ Zip _____

Day Phone _____ Home Phone _____ Mobile _____

Employment Information:

Current Employer _____

Your Position/ Title and Work Responsibilities _____
Retired?

Areas of Expertise: Please circle all that apply:

- | | | |
|-----------------------|-----------------------------------|---------------------------------|
| Non-Profit Management | Fund Raising Training or Coaching | Computer Skills Public Speaking |
| Marketing | Public Relations | Advertising |
| Sales | Sales Training | Direct Sales Marketing |
| Retail Apparel | Inventory Control | Buying |
| Human Resources | Employment Development | |

Volunteer Experience:

Board Positions Held _____
Charitable and Non-profit organizations volunteered with or events participated in:

- 1.)
- 2.)
- 3.)
- 4.)
- 5.)

Other Skills:

Please indicate by **circling** the areas listed below that *most* interest you as a volunteer for Best Dressed:

Client Wardrobing and Makeovers

Inventory Maintenance
Inventory Procurement
Personal Presentation Skills Training
Business Coaching
Business Etiquette Training
Manners and Grooming
Personal Shopping
Employment Retention Skills Training

Fundraising:

Contacting Potential Donors
Writing Grants
Direct Mail Marketing
Special Event Planner

Boutique:

Management
Volunteers Coordination
Scheduling Clients
Computer and Data Entry
Bookkeeping

Office Support:

Clerical
Volunteer Coordination

Public Relations and Press:

Writing press releases
Garnering Publicity
Communications Liaison with Public

We ask for a minimum time donation of 3 hours a week from our volunteers. Please indicate the days and times you will be able to join us. Our boutique and office hours are Monday to Friday from 9am to 6pm and on weekends we take appointments from our clients:

Send completed applications to: Best Dressed Inc. 1012 Marquez Place Loft 304B, Santa Fe, NM. 87505

Thank you for your interest in volunteering to help men, women and teens transition back to work successfully. We are grateful for your generosity.